REPORT TO: PORTCHESTER CREMATORIUM JOINT COMMITTEE

ON: 23 MARCH 2020

REPORT OF: IAN COUSINS, PROPERTY MANAGER

SUBJECT: BUILDING WORKS REPORT

2018 /19

Ref	Item Description	Status	Budget £	Anticipated Cost £	Variation £	Commentary
1901	Glazing Repairs	Ordered	25,000	25,000	0	Requirement reviewed and further instructions issued.
1902	Vestry Refurbishment	Complete	13,000	13,000	0	Revised Budget with a final account to agree
1903	Paving and Stonework Cleaning	On-going	5,000	5,000	0	Prices being obtained for works
1904	Surfacing and Paving Repairs	On-going	13,000	8,145	0	Revised Budget. Further Inspections due March 2020
1905	Fencing Repairs	On-going	5,000	5,000	0	Initial works completed
1906	External Redecoration	Feasibility	3,000	3,000	0	Review requirement during Spring 2020
1907	Fire Precautions Upgrade	Feasibility	5,000	5,000	0	Minor works identified

2019 / 20

Ref	Item Description	Status	Budget £	Anticipated Cost £	Variation £	Commentary
2002	Music Room Refurbishment	Feasibility	1,000	1,000	0	Works to be programmed in conjunction with Chapel multi-media system
2003	Book Room Refurbishment	Feasibility	2,500	2,500	0	Requirement currently under review

2019/20 - continued

Ref	Item Description	Status	Budget £	Anticipated Cost £	Variation £	Commentary
2004	South Chapel New Curtains	Feasibility	12,000	12,000	0	
2005	Conservatory Redecoration	Feasibility	2,500	2,500	0	
2006	Water Feature Feasibility	Feasibility	5,000	5,000	0	Requirement being reviewed Spring 2020
2007	Groundsman Building Repairs	Feasibility	6,000	6,000	0	Requirement being reviewed Spring 2020

2020 / 21 Repairs and Renewal Programme

Ref	Item Description	Status	Budget £	Anticipated Cost £	Variation £	Commentary
2101	Chapel multi-media system	Feasibility	42,000	42,000	0	Will be added to the Capital Programme for a revised budget setting.
2102	Works to Roofs	Feasibility	3,500	3,500	0	
2103	Surfacing and Paving Repairs	Feasibility	5,000	5,000	0	
2104	Cremator Area Security Works	Feasibility	15,000	15,000	0	Additional requirement identified

Note - Items previous reported as completed are not shown

Recommendation - That the report be noted

Ian Cousins
Property Manager